



riverside

# APPLICATION TO INSTALL/ALTER A MONUMENT OR A MEMORIAL

All monuments, memorials and their respective foundations or settings as well as all alterations to a monument or memorial (including but not limited to inscriptions, engravings, etchings, paintings, repairs, removals or re-settings) are subject to the approval of The Lindsay Cemetery Corporation. Pursuant to the *By-Laws for The Lindsay Cemetery Corporation's Riverside Cemetery (2012)*, monuments or memorials may only be installed, set, altered or removed with the approval of the Cemetery and with the authorization of the Interment Rights Holder on Record (as identified on the Interment Rights Certificate issued by the Cemetery) or their authorized representative. Applicants requesting alterations or installations without the written permission of the Interment Rights Holder(s) on Record are required to contact the Cemetery directly.

The Cemetery is also the exclusive installer of foundations and flat memorial settings at the Riverside Cemetery. Only the Cemetery and its provincially licensed representatives may offer, sell, enter into contract or receive fees for the Cemetery's licensed services or supplies. Provincial legislation and the Cemetery's by-laws require that the Cemetery and the applicant and/or the Interment Rights Holder complete a written agreement for services. The Cemetery requires this written agreement as well as any and all payment, prior to any services being rendered.

## PART 1

### **Interment Rights Holder Information (As per the Interment Rights Certificate on file with the Cemetery Office):**

| <i>Location of Memorialization:</i> |  |          |  |                              |  |           |  |
|-------------------------------------|--|----------|--|------------------------------|--|-----------|--|
| Range:                              |  | Section: |  | Lot:                         |  | Grave(s): |  |
| Columbarium:                        |  | Wall:    |  | Niche:                       |  |           |  |
| Requested Delivery Date:            |  |          |  | Requested Installation Date: |  |           |  |

| <i>Interment Rights Holder #1:</i> |  |                              |  |              |  |  |  |
|------------------------------------|--|------------------------------|--|--------------|--|--|--|
| Full Given Name:                   |  |                              |  |              |  |  |  |
| Last Name:                         |  | Maiden Name (if applicable): |  |              |  |  |  |
| Address:                           |  |                              |  |              |  |  |  |
| Town:                              |  | Province:                    |  | Postal Code: |  |  |  |
| Home Telephone:                    |  | Email Address:               |  |              |  |  |  |

| <i>Interment Rights Holder #2 (if applicable):</i>         |  |                              |  |              |  |  |  |
|--|--|------------------------------|--|--------------|--|--|--|
| <input type="checkbox"/> Same contact information as above |  |                              |  |              |  |  |  |
| Full Given Name:   |  |                              |  |              |  |  |  |
| Last Name:   |  | Maiden Name (if applicable): |  |              |  |  |  |
| Address:   |  |                              |  |              |  |  |  |
| Town:  |  | Province:                    |  | Postal Code: |  |  |  |
| Home Telephone:  |  | Email Address:               |  |              |  |  |  |

### **Purchaser/ Applicant Information (if not the Interment Rights Holder on record, as previously stated)**

| <i>Purchaser/Applicant:</i> |  |                              |  |              |  |  |  |
|-----------------------------|--|------------------------------|--|--------------|--|--|--|
| Full Given Name:            |  |                              |  |              |  |  |  |
| Last Name:                  |  | Maiden Name (if applicable): |  |              |  |  |  |
| Address:                    |  |                              |  |              |  |  |  |
| Town:                       |  | Province:                    |  | Postal Code: |  |  |  |
| Home Telephone:             |  | Email Address:               |  |              |  |  |  |

| <i>Riverside Office Use Only:</i> |  |  |  |  |  |  |  |
|-----------------------------------|--|--|--|--|--|--|--|
| Date Received:                    |  |  |  |  |  |  |  |
| Application Reviewed/Approved By: |  |  |  |  |  |  |  |
| Date of Review/Approval:          |  |  |  |  |  |  |  |

## Altering / Inscription/ Installation Information

### Please remit the following:

- ❖ In the case of memorial alterations and inscriptions, the Riverside Cemetery requires client(s) signature(s) approving the photo/final sketch and detailed description of alteration or inscription.
- ❖ In the case of memorial installation, the Riverside Cemetery requires client(s) signature(s) approving photo/final sketch, detailed description and all dimensions of all pieces of the memorial.

(Note: If final sketch, detailed description and/or photos are submitted without client signature, The Riverside Cemetery reserves the right to ask the client to sign when meeting with a Cemetery Representative to contract cemetery services.)

## PART 2

### Retailer Compliance and Responsibility Statements

#### *Company Information:*

|                  |  |           |  |              |  |
|------------------|--|-----------|--|--------------|--|
| Name of Company: |  |           |  |              |  |
| Address:         |  |           |  |              |  |
| Town:            |  | Province: |  | Postal Code: |  |
| Telephone:       |  | Fax:      |  |              |  |
| Email:           |  |           |  |              |  |

As the Legal Signing Agent for the above named company, I hereby acknowledge and state the following:

1. The alteration, inscription, or memorial installation will comply with the *By-Laws of The Lindsay Cemetery Corporation's Riverside Cemetery (2012)*.
2. The alteration, inscription, or memorial installation will be completed as per the attached representational diagram and photo.
3. In advance of altering, inscribing or installing any monument or marker, as specified within this application I will ensure that The Riverside Cemetery is presented with or has on file the required proof of current WSIB insurance or proof of WSIB exemption and valid 3rd party liability insurance.
4. All employees, contractors or subcontractors of the above named company will comply with the *By-Laws of the Lindsay Cemetery Corporation's Riverside Cemetery (2012)* when on Cemetery property.
5. I accept full responsibility for any and all costs due to the Cemetery resulting from the repair or replacement of any earth, trees, shrubs, flowers, floral arrangements, memorials or other items within the Cemetery that were damaged as a result of the actions of my company employees, contractors or subcontractors when altering, inscribing or installing the monument or marker as described within this application.
6. I have verified the identification of the purchaser and/or interment rights holder(s) and agree to indemnify and save harmless The Lindsay Cemetery Corporation and its directors from and against any claim that might arise from any source in relation to the alteration of the monument or memorial.
7. All installations/settings are considered final. In the event a reversal of an installation/setting is requested, written authorization will be required, in advance, from the Interment Rights Holder(s). The Lindsay Cemetery Corporation reserves the right to charge a fee for any removals or restorations as necessary.

**Legal Signing Agent (Print Name):** \_\_\_\_\_

**Legal Signing Agent (Signature):** \_\_\_\_\_ **Date:** \_\_\_\_\_

## PART 3

### Interment Rights Holder Authorization

I, the undersigned, as the Interment Rights Holder of Record or their legal representative, have reviewed Part 1 and Part 2 of this application. I have completed, to the best of my knowledge, the required information. I hereby authorize the alteration and request that the Cemetery approve this application. All Cemetery fees regarding the altering repair or related care and maintenance are my responsibility and are subject to the agreement and signature of a Cemetery contract for services.

\_\_\_\_\_  
**Interment Rights Holder #1 (Signature):** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_  
**Interment Rights Holder #2 (Signature):** - if applicable \_\_\_\_\_ **Date:** \_\_\_\_\_